



Canada Magazine Fund (CMF) Support for Industry Development (SID) Checklist – Appendix D

This checklist should be included with the application form and documents required.
Keep a copy of your complete application for your records.

A complete application includes:

a) Association information (please check)

- 1. Articles of incorporation and charter (or constitution and by-laws) of the association
- 2. List of board members as well as the membership list of the association
- 3. The association's most recent annual activity report
- 4. Most recent financial statements of the association
- 5. Resolution from the board members supporting the project

b) Project information (please check)

- 1. The completed CMF-SID funding application, signed and dated (see Appendix A)
- 2. The project proposal including the budget forms for the project (see Appendices B and C)
- 3. Copies of documents confirming funding sources, contributions (cash and in kind) and volunteer work for the project (when applicable)
- 4. Copies of letters of support from association members and representatives from other sectors of the Canadian magazine and periodical publishing industry (if applicable)
- 5. Résumés of consultants to be hired for the project (if applicable)

(aussi disponible en français)