

***Development of Official-Language Communities Program -
Community Life component***

APPENDIX F OF THE APPLICATION FORM

REPORT ON RESULTS

Important:

Once completed, this form can be transmitted electronically by e-mail.

Organization's name	Telephone:
Name of Contact Person	Program or Project Title :

REPORT ON RESULTS

PERIOD COVERED BY THIS REPORT	FROM				TO			
		DD	MM	YYYY		DD	MM	YYYY

Activity component	Targeted direct results	Performance indicators	Performance Measurement Methodology	Summary of activities proposed and completed	Assessment of results achieved
<p><i>For contributions, the information to be provided under the Activity Components, Targeted Direct Results, and Performance Indicators headings is found in Appendix A of the contribution agreement.</i></p> <p><i>For grants, the information to be provided under the Activity Components, Targeted Direct Results and Performance Indicators headings is identical to the information in your original Application Form (Table 1, Appendices A, B, C).</i></p>			<p><i>Describe the methods, tools, and techniques used to validate the performance indicators (e.g. questionnaire, survey, study, report, etc.)</i></p>	<p><i>Identify the proposed activities and indicate whether they were completed or not. If applicable, also identify any completed activities that were not initially proposed.</i></p>	<p>Note: In order to facilitate the program officer's analysis, when writing the final report it is suggested that recipients use different coloured text or uppercase when adding to information already submitted in an interim report.</p> <p><i>Provide an assessment of the proposed and completed activities by describing the challenges encountered and the successes achieved while explaining any delays, changes, or reasons for the non-completion of proposed activities. Based on the performance indicators and the performance measurement methodology identified, describe how the activities contributed toward the attainment of the targeted direct results.</i></p>
<p>Official Languages Conditions: If applicable, please indicate in this field the results achieved from the activities contributing toward a rapprochement with the other official-language community.</p>					

Signature and title :